

Travelling to Transform4Europe Events – FAQ

<p>Will everything be organized for me (e.g. booking of the hotel/flight etc.)?</p>	<p>No, you will have to book your means of transportation (e.g. train, plane) and hotel room yourself.</p> <p>After your stay, you will receive the Erasmus+ grant (see below) to cover your expenses.</p>
<p>Which costs will be covered?</p>	<p>You will receive the following grant:</p> <ul style="list-style-type: none"> - Travel grant of 275 Euro or 320 Euro for Green travel (at least one way by bus, train, car-pooling if an application for top-up has been submitted and approved) - Erasmus+ grant for short-term mobilities: 70 Euro per day of mobility - 70 Euro per traveling day (2 days in total) - Students with fewer opportunities receive an additional 100 Euro
<p>Do I need to complete all the preparatory and follow-up work to receive the 3 ECTS credits?</p>	<p>Yes, 3 ECTS credits correspond to 90 hours of coursework. Approximately 30 hours will be covered by the physical participation during the T4EU Week.</p> <p>The preparation and follow-up work are required in addition to physical attendance to ensure recognition of the course lectures and eligibility for funding.</p>
<p>What needs to be done for the recognition of the 3 ECTS?</p>	<p>Before going abroad, please check with your departmental coordinator if the ECTS of the chosen course will be recognized and count towards your degree programme at Saarland</p>

	<p>University.</p> <p>If it cannot be directly credited to your degree programme, you can ask the examination office to issue you with a Diploma supplement.</p>
I would like to stay longer at the event destination. Is this possible?	It is up to you to decide whether you want to stay longer or not. Your decision shall have no impact on the grant you receive.
Can I book an Airbnb together with other students?	It is up to you to choose the most convenient accommodation.
Can I cover the expenses of another participant and get the refund on my bank account?	No, this is not possible.
What do I need to hand in to get my grant?	Once the registration process is complete, all nominees will receive an email with the required documents which we need to process your application.
Where do I have to send my documents?	<p>Most documents have to be handed in digitally to erasmus@uni-saarland.de</p> <p>Required hard copies can be sent to:</p> <p>Saarland University International Office</p> <p>c/o Erasmus+ Team</p> <p>Campus A4.4</p> <p>66123 Saarbrücken</p> <p>GERMANY</p> <p>Alternatively, you can hand it in at the International Office (building A4.4, ground floor, right-handside of Café Unique). Please note the office hours:</p> <ul style="list-style-type: none"> - 9.30h to 12.30h - 13.30h to 15h
When do I receive my grant?	Upon return and after submitting the certificate of attendance provided by the host university, we'll proceed with the payment of your grant. The processing of the payment

	may take up to four weeks. Please refrain from earlier queries.
I have questions regarding travel, accommodation and/or the financial supporting . Who do I contact in these matters?	Please contact the GoOut! Service Center (outgoing@uni-saarland.de) after reading the provided information carefully!
I have read on the Transform4Europe Website of another partner university, that... (ex.: the deadline for the application is different)	Please only refer to the information provided by Saarland University here . Other universities may have other internal procedures and deadlines.
I have questions regarding the program or activities at the partner university . Who do I contact in these matters?	Please contact the T4EU Project Management Team at the Partner University directly in English . You can find the contact information in the program.