



Erasmus+ KA171 (partner countries)

Selection procedure and process of recognition for outgoing students and staff

PETRO MOHYLA BLACK SEA NATIONAL UNIVERSITY	
Responsible Unit	International Relations Department
Address	10, vul. 68 Desantnykiv, Mykolayiv, Ukraine - 54009
Email	rector@chmnu.edu.ua
Web address	https://chmnu.edu.ua/
Regulations/Law/Rulebook for mobility	Regulation On Academic Mobility of Petro Mohyla Black Sea National University

I. Selection procedure

Selection of students	
Call for applications	<p>https://chmnu.edu.ua/universitet-saarland-nimechchina-proponuye-navchannya-protyagom-vesnyanogo-semestru-2023-2024-roku/</p> <p>International department of Petro Mohyla Black Sea National University announces internal competitions on the official website. All conditions, documentation, participation procedure, grant amount and selection criteria can be found in the international department of the university. We ensure that the rules of participation in the competition are clear and accessible to all students.</p>
Application documents	<ol style="list-style-type: none">1.) Transcript of records as academic performance of the participant;2.) Students certificate3.) Certificate to proof level of proficiency in Foreign language of the country, that hosts the mobility program events;4.) Proposal of the Learning Agreement5.) Motivation letter;6.) CV;7.) International passport existence
Selection criteria/Score system	<p>Candidate pre-selection criteria:</p> <p>For students of educational and qualification levels bachelor, master: Transcript of records Correspondence of the proposed activity to the degree of the candidate for participation in the program. Language skills (level B2 language proficiency certificate);</p>

	<p>Other information provided by the candidate in the application (other education, specific academic interests, etc.).</p> <p>For graduate students: GPA.</p> <p>Correspondence of the proposed research activity to the candidate's degree for participation in the program.</p> <p>Language skills (level B2 language proficiency certificate);</p> <p>Other information provided by the candidate in the application (other education, specific academic interests, etc.).</p>
Priority	<p>Students with a physical disability, severe and chronic conditions/diseases, unfavorable socio-economic status, students from a rural area, members of the RAE population and a students with a child have an advantage in mobility program competitions.</p> <p>Students with high level of academic rating, scientific and public activities.</p>
Selection committee	<p>The evaluation process is managed by the evaluation commission, formed of the faculty deans, department deans, project coordinators and the representatives of the International department of Petro Mohyla Black Sea National University</p>

Selection of staff	
Call for applications	<p>International department of Petro Mohyla Black Sea National University announces internal competitions on the official website. All conditions, documentation, participation procedure, grant amount and selection criteria can be found in the international department of the university. We ensure that the rules of participation in the competition are clear and accessible to all staff.</p>
Commission/Responsible Unit	<p>Vice-rector for Scientific and Pedagogical Activities and International Cooperation; Academic coordinator of the program; International relations office.</p>
Selection criteria	<p>Language skills (level B2 language proficiency certificate);</p> <p>Correspondence of the proposed activity for participation in the program;</p> <p>Research proposal / Teaching proposal /Staff training proposal;</p> <p>Prospective of cooperation development in the field of teaching, research, administrative and international project activities.</p>

Priority/Restrictions	<p>Academic staff engaged in scientific research in the university's priority areas and presenting them at international conferences and seminars;</p> <p>Teaching courses applying innovative pedagogical approaches;</p> <p>Has topical ideas and a relevant background for international projects;</p> <p>Is involved in administrative functions at the university and changes management approaches in accordance with international standards;</p> <p>Has a proficient level of a foreign language.</p>
Application documents	<ol style="list-style-type: none"> 1.) Certificate to proof level of proficiency in Foreign language of the country, that hosts the mobility program events; 2.) Motivation letter; 3.) CV; 4.) International passport existence 5.) Proposal of the Mobility Agreement/ Research proposal / Teaching proposal /Staff training proposal

II. Recognition procedure

Recognition of student mobility	
Documents	Mobility Certificate, Learning Agreement, Transcript of Records
Procedure	<p>In order to transfer and recognize the satisfactorily completed activities during a mobility for study, we apply the ECTS system. The yearly amount of coursework and homework hours in one academic year depends on the program, the student is studying and the amount of credits varies according to the studying curriculum. The hosting University can graduate the participants of the mobility program with the Diploma and after the return, student can receive marks on the subjects that are similar in both Universities. Under the treaty between the Universities, the relevant marks of the studied subjects are transferred by the departments individually depending on the program faculty characteristics and the applicant program terms. Students who participate in the mobility program receive their earned credits on the relevant subjects in Ukraine.</p>

Recognition of staff mobility	
Documents	Staff mobility certificate

Procedure	<p>Recognition of the results of participation in the academic mobility programmes of the University Staff is carried out on the basis of his fulfillment of the terms of the mobility agreement. The results of participation in the academic mobility programme of the University Staff are evidenced by the submission of a report on participation in the academic mobility programme in the partner university and the staff mobility certificate. These documents are duly executed and submitted within 14 days after returning to the University to the International relations office and responsible university department, depending on the category to which the Staff belong.</p>
-----------	--