



კავკასიის უნივერსიტეტი
CAUCASUS UNIVERSITY



Erasmus+

Erasmus+ KA171 (partner countries)

Selection procedure and process of recognition for outgoing students and staff

Name of the institution- Caucasus University	
Responsible Unit	International Relations Department
Address	1 Paata Saakadze Stret, 0102, Tbilisi, Georgia
Email	ir@cu.edu.ge atavartkiladze@cu.edu.ge
Web address	https://cu.edu.ge/en
Regulations/Law/Rulebook for mobility	Please see here

I. Selection procedure

Selection of students	
Call for applications	Announced here officially every semester
Application documents	<ul style="list-style-type: none"> • Copy of valid passport • Complete Application Form • EUROPASS CV • English Language Proficiency Certificate (IELTS 6.0 or TOEFL-78) • Transcript of Grades (Minimum GPA 3 out of 4) • Cover letter • Recommendation Letter • Certificate of active student Status • Certificate of Economic, social or health problems (if any)
Selection criteria/Score system	20 points maximum
Priority	Student with highest academic background, language level competency
Selection committee	President; Vice-President for Internationalization; Director of International Relations Department; Dean of the relevant school

Selection of staff	
Call for applications	Announced here officially every semester separately for STT/STA mobilities
Commission/Responsible Unit	International Relations Department
Selection criteria	Full-time Academic Staff who may also hold administrative position (assigned by order/

	ling-term contract), who has experience delivering courses in English language/ Full-time administrative personnel (assigned by order/long-term contract) who has minimum B2 level English competence.
Priority/Restrictions	Academic/administrative staff who has not been E+ grant holder before
Application documents	<ul style="list-style-type: none"> • Copy of valid passport • Complete Application Form • EUROPASS CV • Letter of Recommendation from faculty • Cover letter

II. Recognition procedure

Recognition of student mobility	
Documents	Students fill out the internal mobility evaluation questionnaire / upon desire mobility success story is published on university official website and social pages
Procedure	Internal ECTS recognition process, final documents are submitted to EQE for validation

Recognition of staff mobility	
Documents	Students fill out the internal mobility evaluation questionnaire/ upon desire mobility success story is published on university official website and social pages
Procedure	